



CAMPUS CONSORTIUM'S ADMISSIONS & ENROLLMENT HELPDESK GRANT

Last Date to Apply

February 28th, 2019

ADMISSIONS & ENROLLMENT HELPDESK GRANT OVERVIEW

The Admissions & Enrollment Helpdesk Grant provides selected institutions a grant award that covers 100% of the implementation cost, i.e. up to **\$50,000** associated with the helpdesk platform.

NO. OF GRANTS AVAILABLE?

Five (5) grants available

WHO CAN APPLY?

K-12 Schools and Accredited Institutions of Higher Education

KEY GRANT APPLICATION DATES & DEADLINES

- Applications Open on **February 12th, 2019**
- Apply for the Grant by **February 28th, 2019**
- Review of Application by Grant Review Committee by **March 11th, 2019**
- Grant Award Letter issued to Grant Recipients by **March 18th, 2019**
- Grant Award Walk-through by **March 22nd, 2019**
- Execution of Grant Award Agreement by **March 27th, 2019**
- Project Kick-Off by **April 14th, 2019**

HOW TO APPLY

1. Register for Grant and download the application form
2. Print and complete the grant application form
3. Submit completed grant application to grantapplication@campusconsortium.org

QUALIFICATION CRITERIA

1. Applicant demonstrates a commitment to implementing the solution (e.g. letter from president highlighting the problem that the solution solves and why the grant would be helpful in meeting strategic objectives)
2. Preference will be given to applications who have a letter of recommendation from a previous grant recipient.

General Information

Applicant Information

Name of Institution:			
President/Chancellor:			
Point of Contact:			
POC Phone:		POC Email:	
CIO/VP of IT:			
CIO Phone:		CIO Email:	
Institution's Address:			

IN THE CASE OF BEING AWARDED THIS GRANT:

Do we have your permission to email the grant award letter to the President/Chancellor listed above?

If not, please indicate to whom this award should be made out to:

Media/Communications Contact (for News Release):

ENROLLMENT INFORMATION

Total Enrollment:		Full Time Enrollment:		Part Time Enrollment:	
Total # On-Campus Students:		Total # Off-Campus Students:			
# Faculty:		# Tenured Faculty:		# of Academic Depts.:	
Alumni Population:		% of Alumni who Donate:			

If so, approximated how many students does this program serve?

PLEASE MARK "X" NEXT TO ALL THAT APPLY

Public:		Private:	
Four-year:		Two-year:	
Undergraduate:		Graduate:	

TECHNOLOGY RESOURCES

Please indicate all major software being utilized on campus

Enterprise Applications	Vendor & Version	Hosted/On-Site	URL – Enterprise Web App (if available)
Student Information System/ Enterprise Resource Planning			
Learning Management System			

Directory System			
Self Service Password Reset Tool			
PLEASE ANSWER THE FOLLOWING QUESTIONS:			
What is the current structure of your Admissions and Enrollment?			
Does your institution currently have any policies and SLAs for Admissions and Enrollment Helpdesk operations?			
Please provide the details of the ticketing or incident tracking system you are using			
Do you have a deadline for getting Admissions and Enrollment Helpdesk services live?			
When would your ideal go-live date for this project be?			
SIGNATURES			
I authorize the verification of the information provided on this form.			
Signature of applicant:		Date:	

All application information is strictly confidential and intended only for use of the Campus Consortium Grant Review Committee to select Grantee institutions